

# Instructions to authors

When preparing manuscripts for submission to *Scandinavian Political Studies*, authors should refer to current copies of the Journal and follow its style as closely as possible.

## Manuscripts

The *original*, together with two additional complete copies of the manuscript, including Figures and Tables, should be sent to the editor (address on p. 2 of this cover). The author should retain a complete copy of the manuscript for proof-reading.

The manuscript should be clearly typewritten on one side only of standard-sized paper, double-spaced throughout, with 3 cm wide margins, and should be arranged as follows:

**Title page.** – The title of the article should appear on a separate title page, with the name(s) and institutional affiliation(s) of the author(s), and the full postal address of the author to whom proofs, offprints and other correspondence should be sent.

**Abstract.** – An abstract not exceeding 250 words, including the aim, scope, and main conclusions of the article, should also be presented on a separate page.

**Main text.** – Use three or fewer grades of heading. All headings should start at the left margin and be typewritten with capital initials; they are not to be underlined (except those to be *italicized*). Indicate in the margin where Figures and Tables should be placed. The words 'Fig.' ('Figs.') and 'Table' (unabbreviated) are to be written with capital initials.

**Figures.** – Originals should be submitted camera-ready, identified on the back, and numbered consecutively with arabic numerals. Legends must be typed on a separate sheet(s). Please do not do figures in color.

**Tables.** – Each table should be typed, double-spaced, on a separate sheet(s) and should have a short descriptive heading. Tables are to be numbered consecutively with arabic numerals. Use table function or tabs when you make tables. Do not put manual spaces between columns.

**Notes.** – Notes should be typed on separate sheets and numbered consecutively. They will appear at the end of the text. They should be brief and limited to essential explanation.

**References.** – The list of references, typed on a separate sheet(s), should be unnumbered and in alphabetical order and should include all authors referred to in the text and in tables or legends.

Example of reference list:

Pesonen, P. 1968. *An Election in Finland*. New Haven: Yale University Press.

Valen, H. & Rokkan, S. 1974. "Norway: Conflict Structure and Mass Politics in a European Periphery", in Rose, R., ed., *Electoral Behavior: A Comparative Handbook*. New York: Free Press.

Daugaard, E. 1974. "Stability and Change in the Danish Party System over Half a Century", *Scandinavian Political Studies* 9, 103–125.

Rokkan, S. 1975. "Towards a Generalized Concept of Verzuiling", Paper, ECPR Workshop on Religion and Language in Politics, London.

References in the text appear as follows: Rokkan (1974) or (Benedictow 1977; Valen & Rokkan 1974) or (Pesonen 1968, 15; Daugaard 1984, 8; Uusitalo 1975, 15).

## Proofs

Proofs will be sent to the author once. They should be returned duly corrected with the least possible delay. Authors will be required to pay for any alterations not due to printer's errors which they make.

## Offprints

Fifty offprints of articles will be supplied free of charge. Additional offprints may be ordered on a form supplied with the proofs.