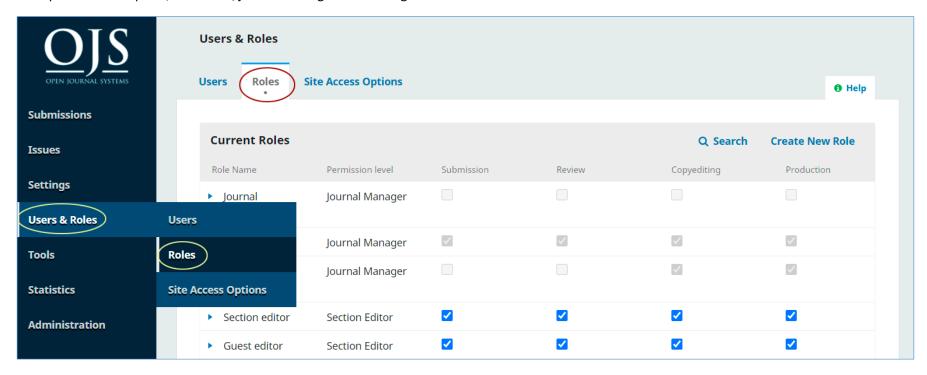# Author access to metadata

In OJS 3.2, it has now become possible for authors to adjust metadata during the editorial workflow. This has long been a highly prioritized request among several of our editorial teams.
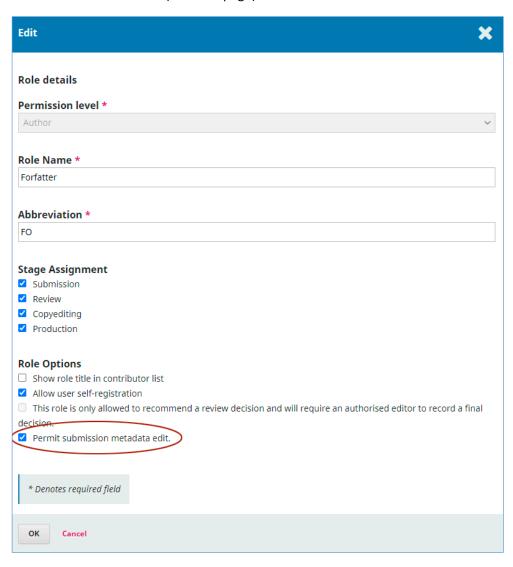
To implement this option, the editor/journal manager must first go to **Users & Roles** > **Roles**

and then click on the triangle next to **Author** and select the **Edit** link

This will bring up the following pop-up window. Once the **Permit submission metadata edit** checkbox is marked, authors will have access to the metadata of their articles (see next page)

In order to adjust the article's metadata, the author must go to the metadata page **Publication**. From here, access is given to the selected subpages **Title & Abstract**, **Contributors**, **Metadata** and **References**.

Workflow   Publication

Status: Unscheduled

Title & Abstract

Contributors

Metadata

References

Galleys

Prefix
Examples: A, The

Title

Forfatteradgang til metadata

Subtitle

Abstract

B   *I*   x²   x₂   🔗

Nu kan du give forfatteren adgang til løbende at
rette i metadata under det redaktionelle workflow.